

## Cañada College Academic Senate

<http://canadacollege.edu/academicsenate>

2:10pm – 4:00pm

**Room 3-142**

### Minutes 04/12/18

2:10pm – 4:00pm

**Room 3-142**

*Meetings of the Academic Senate are open to all members of the public. Materials are posted on the meeting page of the Senate website.*

No.	Item/Topic	Presenter	Time	Action
1	Call to Order at 2:15	Tedone		Procedure
2	Introductions - not necessary	Tedone	1	Information
3	Adoption of Agenda	Tedone	1	Action M/S/C to adopt agenda
4	Adoption of Consent Agenda - M/S/C to pull 4.3 out of consent agenda	Tedone	1	Action M/S/C to adopt consent agenda as amended

#### Consent Agenda

*All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.*

4.1	Approval of Minutes: 3/22/18
4.2	\$595 for Diana Tedone-Goldstone to attend Academic Senate for California Community Colleges Spring Plenary Session
4.3	Gonzalo Arrizon replaces Alison Field on Biology Faculty hiring committee. This item is discussed as 7.0

	<p>Doug requested that Gonzalo replace Alison, because Alison was not able to complete the unconscious bias training. Gonzalo is an adjunct in English. He is also a FT retention specialist for STEM. Concerns:</p> <ul style="list-style-type: none"> <li>- according to faculty hiring procedures, tenured faculty should serve, or 3rd and 4th year tenure-track faculty if necessary.</li> <li>- Gonzalo would serve as an adjunct-- is this being paid?</li> </ul> <p><b>Action: M/S/C to reject the request that Gonzalo serve on this hiring committee.</b></p> <p>Diana will communicate the Senate’s concerns to the committee members.</p>
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**Public Comment**

5	<p>Questions/comments on non-agenda items</p> <ul style="list-style-type: none"> <li>- Why is it that flyers promoting courses and programs require stamp of approval from the Office of Student Life? Suggestion: bring someone from marketing to Academic Senate</li> <li>- Why is Inclusive Access cost listed on the schedule? Because it’s a required cost for taking the course. But: this information should not be rolled over semester to semester without checking with professor who is assigned to teach course.</li> </ul>	Public	5	Information
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**Regular Reports**

6.1	<p>President’s report</p> <p>Plenary is today, I’ll be going Friday and Saturday and Hyla is there for all three days.</p> <p>Resolution include:</p> <ul style="list-style-type: none"> <li>- Opposition to proposed new all online community college</li> <li>- A few related to assessment measures</li> </ul> <p>April 19th Feedback Forum on Proposed Revisions to Faculty Evaluation Forms</p> <ul style="list-style-type: none"> <li>- Also able to see revisions and make comments online</li> </ul> <p>April 26th meeting, keeping agenda light to make room for discussion started at all faculty meeting a few months back.</p>	Tedone	5	Information
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6.2	Treasurer's report: <ul style="list-style-type: none"> <li>- \$8577.33 in checking account</li> <li>- \$25.01 in savings account</li> </ul>	Aranyakul	5	Information
6.3	Curriculum Committee: <ul style="list-style-type: none"> <li>- President Moore will be present to address Climate Survey</li> <li>- Division reps will remind faculty to check email closely to address curriculum issues</li> <li>- Every program, except Human Services, got their courses submitted</li> <li>- There needs to be more attention to "orphaned" programs (those with no FT faculty). Who is responsible for curriculum review then?</li> <li>- Candice will attend Curriculum Institute. She will advocate that Office of Instruction pay for this.</li> </ul>	Nance/Schertle	5	Information
6.4	Professional Development	Erickson	5	Information
6.5	ACES	Taveau	5	Information
<b>Senate Business</b>				
7.1	Your Story Is Beautiful Mural Project Proposal The proposal was put together after getting input from different clubs and ASCC. Task force members are Yolanda Valenzuela, Julie Carey and Mervin (student). They have taken the proposal to several participatory governance bodies. Precita Eyes is the artist who would coordinate the artistic creative process. Students want communities /diversity/values represented in the mural. The project will be student-driven. It has a high educational value (art, students' reflections, creating community). Task force is pursuing grants to fund mural. Suggestions:	Valenzuela	15	Action M/S/C to support this mural project

	<ul style="list-style-type: none"> <li>- Hyla and Paul N are art advocates and well-connected with industry and community</li> <li>- Sustainability task force on campus should be brought in to discuss the sustainability of the mural</li> </ul>			
7.2	Academic Integrity work group King not present. Tabled.	King	15	Action
7.3	Include “insert the language we approved here” to procedure related to ASCCC Meetings/Conferences/Training	Tedone	5	Action M/S/C to approve change to procedure
7.4	Election Committee for secretary and treasurer Election Committee = two representatives from two different divisions. Marie Varelas and Daryan Chan volunteered.	Tedone	10	Action M/S/C to accept Marie and Daryan as Election Committee
7.5	How are faculty recommended to serve on hiring committees? - Insert link to ppt here There is Administrative Procedure regarding faculty hiring: <a href="https://downloads.smccd.edu/file?s=/sites/downloads/BoT&amp;du=/sites/downloads/BoT/Procedures/3_15.3.pdf">https://downloads.smccd.edu/file?s=/sites/downloads/BoT&amp;du=/sites/downloads/BoT/Procedures/3_15.3.pdf</a> Diana will get clarification regarding whether <u>all</u> faculty who serve on Administrative screening committees must be tenured.	Tedone	15	Discussion
7.6	Program Improvement and Viability Process Diana shared Program Improvement and Viability Process that Doug drafted. There should be a formal process to create, help and discontinue programs. The goal should be to support programs for the benefit of our students. This project will be undertaken by the Academic Senate. Doug will be invited to a	Tedone	15	Discussion

	future meetings so that Senate may continue to work on this.			
<b>Other Reports, Meetings and Deadlines</b>				
8.1	Upcoming Governance Meetings A. Faculty Professional Development Committee B. Professional Learning Committee C. Curriculum Committee D. ACES E. IPC F. Planning and Budgeting Council (PBC)			
8.2	Upcoming Events: TBA			
9	Adjourn	Tedone		Action
	Next Meeting: April 26th- Topics include Institution-Set Standards Progress and discussion on communication transparency at the College.  Upcoming agenda items: Oxford Day Academy- Cañada College Partnership, Treasurer and Secretary elections, Inclusive Access (bookstore),  Spring agenda items: Accreditation, Professional learning for faculty; Guided Pathways & meta-majors; OER and Z degrees; Multiple Measures			

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

**Academic Senate for the 2017 – 2018 academic year:**

President: Hyla Lacefield; Vice President: Diana Tedone; Secretary: Monica Malamud; Treasurer: Sarah Aranyakul; Curriculum Committee: Candice Nance/Katie Schertle; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Doniella Maher; Science and Technology Division: vacant; Business, Design & Workforce Division: Lale Yurtseven; Athletics, Library and Learning Resources: Marie Varelas; Student Services/Counseling: Daryan Chan